

Minutes FCEA Board February 18, 2006

Harry's Bar and Grill, Lakeland, FL
12:00 Noon

President

Steve Glassman

Embry Riddle Aeronautical University

Vice President and 2006 Program Chair

Keith Huneycutt

Florida Southern University

Secretary

William Wall

Santa Fe Community College

Treasurer

Rich McKee

Ringling School of Art and Design

CEA Liaison

Socky O'Sullivan

Rollins College

Past President

Steve Brahlek

Palm Beach Community College

Webweaver

Jane Anderson Jones

Manatee Community College: Venice

At-Large Board Members Deborah Coxwell-Teague

Florida State University

Dusty Maddox

DeVry University: Orlando

Patricia Feito

Barry University

Present:

Steve Brahlek, Deborah Coxwell-Teague, Patricia Feito, Steve Glassman, Keith Huneycutt, Jane Jones, Rich McKee, Socky O'Sullivan, William Wall

Absent:

Dusty Maddox

Minutes

Board Minutes of November 2, 2005 **approved**

Treasurer's Report

Treasurer McKee reports a current balance of \$4169.21, with no outstanding bills.

Action Items

1. FCEA contribution for the Board luncheon up to \$150. **Moved by Brahlek. Second by Huneycutt. Motion carried.**
2. \$100 stipend for ERAU secretary who will collate and Word-edit proceedings. Additional pay of \$10 per hour after six hours, if necessary. **Moved by Huneycutt. Second by Brahlek. Motion carried**
3. Stipend for Florida English--\$500. **Moved by Jones. Second by Brahlek. Motion carried**

Undergraduate panels will be allowed at the discretion of the Program Chair. **Moved by O'Sullivan. Second by Feito. Motion carried.**

4. Discussion of breaking Local Arrangements and VP responsibilities highlighted past problems associated with conflicts between the VP and Local Arrangements Chair. On the other hand, there was general agreement that we need to select the conference site and Program Chair at least two years before the meeting. Board members agreed to identify likely sites and Program Chairs for 2007, 2008, and 2009. Among the possibilities suggested were Sarasota, Miami, Ocala, Jacksonville, St Augustine. At present, we are still planning on having FSU and TCC host the 2007 meeting in Tallahassee. **No action.**

5. *Conference Proceedings*. 2005 books will sell for about \$100 and be marketed primarily to libraries by the publisher, Cambridge UP. Steve Glassman to be retained as editor for 2006. **Moved by Huneycutt. Second by McKee. Motion carried.**

Nominating Committees

1. Board positions: President Glassman appointed Steve Brahle (Chair), Patti Feito and Deborah Coxwell-Teague to review nominations for Vice-President/Program Chair and Dusty Maddox's At-Large Board position for 2007.
2. Distinguished Colleague Award: Socky O'Sullivan will chair, with the nominating committee to be comprised of former recipients.

2006 Conference and General Meeting Preparations

Preparations for Annual Meeting in November are well under way. Program Chair Huneycutt provided a written report (appended to the minutes). Moved to accept by Jones. Second by O'Sullivan. Motion carried.

Adjourned 1:45

February 18 2006
FCEA Board Meeting
Supplemental
2006 Conference Chair's Report

I. Contract with the Imperial Swan Hotel, Lakeland;

- A. Thursday, November 9th, four rooms all day \$475.00
- B. Friday, November 10th, ½ day, until noon. \$300.00
- C. Deposit paid to the Imperial Swan 200.00
- D. Catering arrangements to be determined closer to conference time, no minimum amount on contract; Kimberly Hunter, Catering Director
- E. Room rates: \$69 Standard room
\$74 Deluxe
\$99 Junior suite
\$109 King suite
Jacquelyn Smart, Assistant General Manager
- F. Thanks to Steve and Steve for tips on dealing with hotels!

II. Arrangements with Florida Southern College

- A. Friday, November 10th several buildings reserved for luncheon, business meeting, and guest presentation; thanks to Rich McKee for securing Tim Dorsey
- B. Susan Conner, The Dean of the College, will sponsor Friday Luncheon up to \$1250.00
- C. Andrew Pearson, The Director of Roux Library, will sponsor Tim Dorsey with \$500
- D. Waite Willis, Chair of the Humanities Division, will contribute \$500 to the conference
- E. Jim Rogers, Chair of the Department of Art and Art History, will speak about Frank Lloyd Wright and the FSC West Campus
- F. Parking Permits have been secured

III. Call for Papers & Conference Theme

- A. Posted on Website (and artistically enhanced) by Jane Jones in January
- B. 1,408 flyers mailed to 88 contacts on list supplied by William Wall
- C. E-mail sent to all 2005 FCEA presenters

IV. Miscellaneous

- A. Donald Pharr of Saint Leo is the liaison to publisher representatives
- B. Bernie Quetchenbach of FSC is negotiating with the theatre department at FSC and the person who owns the rights to Zora Neale Hurston's *Polk County*; we're hoping to have a scene performed at the conference (Lakeland is in Polk County)
- C. Other?