

## Minutes, FCEA Meeting, February 2, 2004

PRESENT: Steve Brahlek, Jane Jones, Pat McMahon, Kevin Morgan, Susan Nugent, Julia Rawa, Dusty Maddox, Jeff Karon.

Meeting called to order at 11:13 a.m.: Kevin Morgan and Julia Rawa presiding.

1. The Board officially commended Helen Connell for her work in assembling and editing the newsletter.
  
2. Review of Minutes:
  - A. The various positions were clarified. A publications editor will be the voting position. Then Webmaster, Journal, Newsletter (non-voting). Editor could be any of those three, also. A vote at the general meeting will be needed to make a position a voting one.
  
  - B. Change to Article IV, Section 2, paragraph 2.

WORDING: The president, in consultation with the Executive Board, appoints a Publications Coordinator to a three-year board term that may be renewed. The Publications Coordinator oversees the organization's website, newsletter, and *Florida English*. The editors of these three publications will be ex-officio members of the Executive Board.

**MOTION: Julia will bring the above motion to the general meeting. PASSES U.**

3. Minutes are accepted.

## **MEMBERSHIP**

4. Susan suggested splitting up colleges among Board Members. Also, a packet that we could take: Newsletter, Journal, Conference Agenda, Letter from Presidents.

Each board member could take 5 schools. Julia suggested that we could provide one packet for the chair, and a second one for doctoral students and others.

Jeff volunteered to create a brochure.

Jane suggested that this membership drive occur in April/May, particularly the beginning of April.

## **NOMINATIONS FOR BOARD POSITIONS (3)**

5. Discussion of need for nomination committee [annual] (appointed by Kevin): Susan, Pat, Julia.

## **OTHER MATTERS**

6. Distinguished colleague award: Susan coordinating.
7. FCEA ON-LINE Discussion Board—possible ways to increase use and participation.

Jane will send e-mail reminding us to contribute. Susan suggested topics that different people could take during different months. Pat: use Board to warm-up for conference.

E-Mail to membership about discussion board.

## **THE JOURNAL**

8. **Treasurer's report:** we've only generated 15 from Journal sales. Additional bills: for website maintenance (approx 100).
9. Discussion of Journals. Possible number for next run: 100. Delivery Date: October 1.

Julia proposed a **MOTION:** make the recommendation to Courtney.

Jane suggested that we determine the break-down for possible larger run, too.

Jane suggested we talk about how much we should spend (total): 250.00

10. What will be left for Conference: 2,000.00.

## **2004 CONFERENCE PLANS**

11. FADE luncheon, because of funds, changed to coffee?
12. Add Friday morning General Meeting.
13. Brief discussion of possible speakers. E-mail Steve with suggestions.
14. Poetry reading: after Board Meeting. We will find someone to organize it.
15. Susan suggested that Board members pay their own dinners for the meeting.
16. Luncheon fee will be included in conference fee.

<b>MOTION:</b> (by Kevin) Raise conference fee to 65 from 50 (Kevin). <b>PASSES U.</b>
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17. Distinguished colleague award at luncheon? Luncheon at 12 noon?
18. The Board Meeting will be on Wednesday night at the hotel (around 7 p.m.).

**MOTION:** Commend our past presidents, Jane and Susan. **PASSES U.**

19. Kevin will draft a letter for Kevin McCarthy.

20. Discussion of session organization.

Meeting adjourned at 2:21 p.m.